

परमाणु ऊर्जा शिक्षण संस्था (पंजीकृत)

(भारत सरकार के परमाणु ऊर्जा विभाग का स्वायत्त निकाय)

**ATOMIC ENERGY EDUCATION SOCIETY**

(An Autonomous Body under Department of Atomic Energy, Govt. of India)

केन्द्रीय कार्यालय, वेस्टर्न सेक्टर, पञ्चशिस-6, अणुशक्तिनगर, मुंबई-400094

**CENTRAL OFFICE**, Western Sector, AECS-6, Anushaktinagar, Mumbai-400094

दूरभाष / Telephone : 2556 5049 / 2557 1501 / 2550 3310 Ext. 222/225

वेबसाइट / website : aeec.gov.in ईमेल आय. डी. /email id : [osd@aeec.gov.in](mailto:osd@aeec.gov.in)



**Last date for receipt of quotation 22/06/2022  
upto 1500 hours**

AEES/PC/Printing/Muster Book./TE.No.03/2022-23/ 323

June, 8, 2022

M/s. \_\_\_\_\_

\_\_\_\_\_

**Sub: Printing and supply of Muster Books for use in AECS/AEJC &  
Central Office, AEES, Mumbai**

Sirs,

For and on behalf of Atomic Energy Education Society, quotations are invited for printing and supply of Muster Books for use in AECS/AEJC & Central Office, AEES, Mumbai as per the specifications and quantity detailed in Annexure – II.

<b>TERMS AND CONDITIONS</b>	:	<b>Annexure – I</b>
<b>SPECIFICATIONS AND QUANTITY</b>	:	<b>Annexure – II</b>

Sample of the Muster Books to be printed can be seen in Purchase Cell on any working day (Monday to Friday) between 10.00 am to 5.00 pm.

AEES reserves the right to accept and reject any of the quotation irrespective of the status without assigning any reason.

Please note that the sealed quotation should be on your letter head as per the format provided to you. It should be clear and without ambiguity. Overwriting will not be permissible. No fax/Telex quotation will be accepted. Any incomplete offer or offer with insufficient details will not be considered.

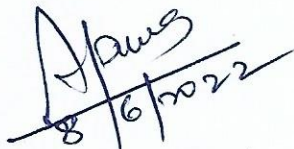
Yours faithfully,

*Apur*  
22/6/2022

(Prema Arunachalam)  
AAO

**TERMS AND CONDITIONS**

01	<b>Paper</b>	:	Sample of card/paper should be furnished alongwith the offer indicating brand, make & thickness in particular, duly signed by you..
02	<b>Price</b>	:	The rate quoted by you should be inclusive of processing, bilingual printing (Hindi/English) cost of paper, forwarding, delivery, sketch work, artwork, design work etc.
03	<b>Proof</b>	:	First proof should be presented and got approved within four days from the date of receipt of the order. Second proof carrying all the corrections should be presented two days from the date of receipt of first proof. Third and final proof should also be produced next day from the date of receipt of second proof to : <b>AO - III</b> <b>Atomic Energy Education Society,</b> <b>Central Office, Western Sector,</b> <b>Anushaktinagar, Mumbai- 400 094</b>
04	<b>Consignee &amp; Delivery</b>	:	The delivery of the Muster Books should be made free within 20 days from the date of placement of Work Order to:. <b>AO - III</b> <b>Atomic Energy Education Society,</b> <b>Central Office, Western Sector,</b> <b>Anushaktinagar, Mumbai- 400 094</b>
05	<b>Bill</b>	:	The bill addressed to Accounts Officer, AEES should be submitted to Chief Administrative Officer, Atomic Energy Education Society, Western Sector, Anushaktinagar, Mumbai- 400 094.
		1	Delivery challan duly signed by consignee
		2	Pre stamped receipt
		3	Final Acceptance Certificate
		4	Bank details
			a) Name of the Bank
			b) Branch
			c) Branch code
			d) IFSC Code
			e) Account Number
			f) Account Holder's Name
		5	PAN No.
		6	GST Registration No.
06	<b>Payment</b>	:	Full payment will be made by e-transfer within 20 days from the date of receipt of final acceptance of the printed material and your bill. No advance payment will be made. The payment will be made on the actual quantity of goods received after printing.
07	<b>GST</b>	:	GST, if any may please be indicated separately, if not included in the price.
08	<b>Validity</b>	:	The rates quoted should be valid atleast for 60 days.
09	A good quality ink should be used for printing		
10	The approximate quantity of the material mentioned above is subjected to change in the rate quoted above.		
11	Your quotation in a sealed envelopes superscripted " Quotation for the printing and supply of Muster Books for use in AECS/AEJC & Central Office, AEES, Mumbai" should reach the AO-III, Atomic Energy Education Society, Anushaktinagar, Mumbai-400 094 on or before 22/06/2022 by 1500 hours.		

  
 (Prema Arunachalam)  
 AAO



**SPECIFICATIONS AND QUANTITY**

Sr.No	Specification	Qty	Rate (Rs.)	Amount (Rs.)
01	<b>AEES Muster Books</b> <b>Size: 32 cms x 42 cms</b> <b>Folio : 100</b> <b>Paper : Ledger</b> <b>Thickness : 90 GSM</b> <b>Index : 4 Pages</b> <b>Corner Patti (Leather) with bilingual labeling</b>	100 Nos.		
02	<b>Total</b>			
03	<b>GST : if any</b>			
04	<b>Grand Total</b>			
05	Delivery period			
06	Validity of rates quoted			
07	Sample : Attached/ Not attached			
08	GST No:			
09	PAN No :			
10	Any other information			

Date:

Signature with seal

Stamp: